

IDAHO BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 1/29/2020

BOARD MEMBERS PRESENT: Jon F Breckon - Chair
Bryce Olberding
James H Opdahl

DIVISION STAFF: Kelley Packer, Bureau Administrator
Dawn Hall, Deputy Bureau Administrator
Julie Eavenson, Licensing Group Manager
Marcie Rightnowar, Appeals/Hearings Coordinator
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Lori Rodenspiel, Board Specialist

The meeting was called to order at 9:02 AM MST by Jon F Breckon.

APPROVAL OF MINUTES

Mr. Olberding made a motion to approve the minutes of 9/10/2019 and 9/19/2019. It was seconded by Mr. Breckon. Motion carried.

COMPLAINT MEMORANDUM

Ms. Rightnowar gave the investigative report, which is linked above.

EXECUTIVE SESSION

Mr. Olberding made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Breckon. The vote was: Mr. Olberding aye; Mr. Breckon, aye. Motion carried.

Mr. Opdahl arrived during executive session.

Mr. Olberding made a motion to come out of executive session. It was seconded by Mr. Opdahl. Motion carried.

FOR BOARD DETERMINATION

Mr. Olberding made a motion to close LAR-2020-1 with an advisory letter. The motion also included directing the Bureau to send out cease-and-desist letters to individuals who are advertising landscape architect services but who are not licensed landscape architects. It was seconded by Mr. Opdahl. Motion carried.

LAWS AND RULES

Ms. Packer presented a legislative update. Rules are through both bodies of the Legislature.

Mr. McQuade handed out a draft of a rewrite of I.C. § 54-3004, disciplinary proceedings. He discussed future possible statutory and rule changes. After discussion on the need and timing of those changes, Ms. Packer advised, and the Board agreed, to re-visit the issue at a later date.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$118,934.40 as of 12/31/2019.

BUREAU BUSINESS

The Board reviewed the To Do List and no action was taken.

BOARD BUSINESS

CONFERENCE UPDATES AND ATTENDANCE

Mr. Breckon shared information from the 2019 Council of Landscape Architectural Registration Boards (CLARB) Annual Meeting. Topics of discussion included the streamlining of selecting volunteers to serve on CLARB committees; the difference between advocacy for the profession and the education of lawmakers about the profession; educators and licensure of educators; the nationwide push to explain why landscape architects are licensed; and the difference between professional licensing and occupational licensing.

Mr. Opdahl made a motion that Mr. Olberding and Mr. Breckon go to the annual CLARB Conference in September 2020. It was seconded by Mr. Olberding. Motion carried.

CLARB DUES

Mr. Opdahl made a motion to approve paying the annual dues for CLARB. It was seconded by Mr. Olberding. Motion carried.

APPLICATION FORM DISCUSSION

Mr. Breckon brought up the application reference form that has a spot for a professional seal and a notary. He questioned if the form needed both. It was determined that the notary was not needed as application rule 201.01 required references from licensed landscape architects, architects, and engineers who would all have a professional seal.

Mr. Olberding made a motion to remove the notary from the application reference form. It was seconded by Mr. Opdahl. Motion carried.

EXECUTIVE SESSION

Mr. Opdahl made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Olberding. The vote was: Mr. Breckon, aye; Mr. Olberding, aye; and Mr. Opdahl, aye. Motion carried.

Mr. Olberding made a motion to come out of executive session. It was seconded by Mr. Opdahl. Motion carried.

APPLICATIONS

Mr. Olberding made a motion to approve the following for licensure:

Kent Alan Wilson	LA – 16879
Robie Wilson Litchfield	LA – 16881
Blair Didway	LA – 16877
Michael R Thomas	LA – 16888

It was seconded by Mr. Opdahl. Motion carried.

BOARD ELECTION

Mr. Opdahl made a motion to elect Mr. Jon Breckon as Board chair for the following year. Mr. Olberding seconded the motion. Motion carried.

NEXT MEETING was scheduled for 04/14/2020 at 9:00 AM MDT.

ADJOURNMENT

Mr. Opdahl made a motion to adjourn the meeting at 10:52 AM MDT. It was seconded by Mr. Olberding. Motion carried.

Jon F Breckon, Chair